

Guidelines for the abstract submission and delivering good presentation - 32nd IMSC edition

ABSTRACTS

GENERAL REGULATIONS

1. For **every type of submitted paper**, ensure inclusion of the following: Author(s)' Name(s), Tutor(s), Affiliation, and Title.
2. The abstract of **original work** should comprise the following **five components**: Introduction, Study Objective, Methodology, Results, and Conclusions.
3. The abstract of **systematic reviews/meta-analyses** should encompass these **four sections**: Background, Methodological Approach, Principal Findings, and Conclusions.
4. **Case report** abstracts should consist of the following **three sections**: Introduction, Case Presentation, and Conclusions.
5. Abstracts must be written in English and should not exceed a **maximum of 350 words**, excluding the Author(s)' Name(s), Tutor(s), Affiliations, and Title.

HOW TO PREPARE A GOOD ABSTRACT?

1. Utilize short sentences and employ straightforward language.
2. Avoid special characters such as å, ã, æ, ç, ê, ï, etc.
3. Limit abbreviations to standard ones, defining them within parentheses after their first use.
4. Refrain from incorporating graphs, images, or other visual elements.
5. Focus on conveying essential information; avoid unnecessary details. If you can succinctly summarize your research within the word limit, do so.

PRESENTATIONS

GENERAL REGULATIONS

1. The presenting authors deliver their work **in person** in the form of **oral** presentations or **poster presentations** during thematic scientific sessions.
2. All **presentations** must be prepared and delivered **in English**, as it is the official language of the Conference.
3. **Oral presentations** can be applied to the following types of papers: **original work** and **systematic review/meta-analysis**.
4. **All case reports, excluding pediatric cases**, will be presented as **poster presentations**.
5. One presenting author can deliver a **maximum of two presentations**.
6. **Oral and poster presentations** in electronic form and **.ppt/.ppx** or **.pdf** format should be sent to the Session Coordinators via email by **30.04.2024**. Official emails to Session Coordinators will be provided on the Conference's official website.
7. Presentations during a given scientific session will be held according to the schedule established by the Session Coordinators, which will be available on the Conference's official website and sent to the presenting authors via email till **30.04.2024**
8. After completing the presentation, the presenting author must participate in the **discussion**. Questions from the jury will be given priority over questions from the audience. Co-authors of the paper may also participate in the discussion.

ORAL PRESENTATIONS

ORIGINAL WORK; SYSTEMATIC REVIEW/META-ANALYSIS; PEDIATRIC CASE REPORTS

1. Time to deliver an oral presentation should not exceed **7** minutes for **original work** and **systematic review/meta-analysis** and **5** minutes for case report.
2. Time of **discussion** after delivering oral presentations should not exceed **3** minutes.

POSTER PRESENTATIONS

CASE REPORTS

1. Time to deliver a poster presentation should not exceed **5** minutes.
2. Time of **discussion** after delivering oral presentations should not exceed **3** minutes.
3. Recommended poster orientation is **VERTICAL** and the poster should be prepared to be printed in **A1** size.
4. The presenting authors of the **poster** presentations have to declare within the registration form whether they will print their posters on their own or want it to be done by the Organizing Committee. In case of the latter, extra printing payment will be required.